

728-2091 ATTENDANCE

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School Hours 9:00 A.M. – 3:30 P.M.

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A NOTE TO SCHOOL

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Please complete the entire form

Please complete the entire form

Date: _____

Date: _____

Teacher: _____

Teacher: _____

Student Name: _____

Student Name: _____

Parent Name: _____

Parent Name: _____

(Signature)

(Signature)

Check Applicable Box

Check Applicable Box

Is late due to _____

Is late due to _____

Will be absent _____

Will be absent _____

Reason: _____

Reason: _____

Was absent from school on _____ due to:

Was absent from school on _____ due to:

Illness Reason: _____

Illness Reason: _____

Other Reason: _____

Other Reason: _____

Will pick up early at _____ AM/PM by _____

Will pick up early at _____ AM/PM by _____

Reason: _____ Off Bus # _____

Reason: _____ Off Bus # _____

Will be going on Bus # _____ Off Bus # _____

Will be going on Bus # _____ Off Bus # _____

Address: _____

Address: _____

Reason: _____

Reason: _____

Dismissal pick up by _____

Dismissal pick up by _____

Off Bus # _____

Off Bus # _____

Will be attending the following after-school activity:

Will be attending the following after-school activity:

Activity: _____

Activity: _____

Date: _____ Off Bus # _____

Date: _____ Off Bus # _____

Other: _____

Other: _____